

JACKSON FBLA OFFICER APPLICATION
2003-2004

Name _____ Age _____ Grade _____

Address _____ Birthday _____

Phone _____ Cell Phone _____ Email _____

Officer position desired _____

(President, Vice President, Second Vice President (underclassman), Secretary, Historian, Reporter, Webmaster, Parliamentarian, Senior Rep, Junior Rep, Sophomore Rep).

If elected or appointed to serve as an FBLA officer for the 2003-04 school year, I am willing to

_____ attend and participate in the Spring Installation of Officers and Recognition Banquet.

_____ attend the State FBLA Officer Training Workshop in Columbia (August 6-7, 2003).

_____ attend one summer workshop day in August to plan the 2003-04 FBLA Program of Work and learn more about my officer duties.

_____ attend the Executive Committee meetings (officers & advisers) once a month to plan the agenda and activities for the upcoming weeks.

_____ attend all business meetings and participate in all of the chapter's major activities and projects unless excused by an adviser.

_____ attend the District 15 Planning Meeting in September 2003.

_____ attend the District 15 Leadership Conference at SEMO in February 2004.

_____ participate in all of the chapter's fundraising projects.

_____ serve as an executive chairperson of at least three committees.

_____ attend all committee meetings for which I am a member.

_____ be responsible for a written summary of any activity for which I am in charge and submit a news release and pictures to the chapter reporter.

_____ learn and follow parliamentary procedures for all chapter and executive committee meetings.

_____ complete at least one level of the Business Achievement Award during the year.

_____ fulfill all of the duties listed for the office I am seeking including contacting guest speakers, scheduling field trips, and participating in community service projects.

_____ I will try to enroll in a business/computer class for 2003-04 if my schedule permits. I realize this is not a mandatory requirement but highly recommended to be an FBLA officer.

_____ I realize that the officer position that I wish to hold will be determined by (1) chapter members' votes, (2) teacher recommendation points, (3) interview with senior officers and committee, (4) current activity points, and (5) officer application.

Give reasons for wanting to be an FBLA officer for 2003-04 (be specific). Use the back if necessary.

List some things that you plan to do if you hold this office (be specific). Use the back if necessary.

I have read the list of expectations for a chapter officer and will do my best to fulfill each of these endeavors.

Officer Candidate Signature

Date

I have read the list of expectations for a chapter officer and will support my son/daughter serving as an officer.

Parent's Signature

Date

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SIGNATURES OF SUPPORT FROM FACULTY—Need Two

1. _____ Comments _____

2. _____ Comments _____

Please return this form to Coach Riney by the end of the day April 2, 2003.

